# SUPERIOR COURT OF CALIFORNIA COUNTY OF IMPERIAL



#### INVITES APPLICATIONS FOR

# Family Court Mediator—Bilingual

Full Time: \$53,206.40 — \$68,036.80 annually Deadline: Open until filled

## **THE LOCATION**

The Superior Court of California, County of Impe-

rial, serves the public in four locations; Brawley, Calexico, El Centro, Winterhaven. The main courthouse is located in the City of El Centro. Imperial County, located in the lower desert of Southern California's Imperial Valley was founded in 1907 and was originally a part of San Diego County. Bordered by Mexico to the south, Arizona to the east, Riverside County to the north, and San Diego County to the west, Imperial County is one of the prime agricultural counties in California. The Imperial Valley's life line of water for agriculture and its residents is fed by the Colorado river via the All American Canal. The All American Canal was constructed in the 1930's by the United States Bureau of Reclamation and has been the sole source of water for Imperial Valley residents and area farmlands since 1942. Imperial County extends over 4,597 square miles, and has a population of approximately 165,000. Imperial County is one of the fastest growing counties in the State and offering affordable housing and thriving economy.

#### THE COURT

The Superior Court of California, County of Imperial is a unified superior court, served by nine judges, two commissioners, and one referee. The Court employs approximately 114 court staff at four locations. The annual overall budget is more than \$10 million. The Court is committed to excellence in customer service, access to justice, fairness, integrity, independence and accountability. Our Court is recognized for it's community-based networks and judicial collegiality.

The Superior Court of California, County of Imperial is seeking a highly motivated and professional individual to perform the duties of Family Court Mediator-Bilingual. Candidates interested in Part-Time employment are encouraged to apply.

Under general supervision of the Senior Court Managing Attorney, this professional level at-will position supports the family law court process by conducting litigant orientation and education, mediation and investigation of child custody and visitation disputes, preparing custody, visitation agreements and performing related work as required.

#### **Distinguishing Characteristics:**

This is a single level professional class responsible for performing the basic functions identified herein, in both in English and in Spanish. Incumbents are required to work with judicial officers, attorneys, staff and parties to resolve issues.

### The ideal candidate will have knowledge of:

- Adult and child development theory;
- Clinical issues related to children;
- Recent developments, research, current literature and sources of information related to child abuse, domestic violence, effects of domestic violence on children and substance abuse;
- Effects of divorce on children;
- Psychology of families, adult psychopathology and system dynamics;
- Effective counseling and interviewing techniques;
- Spanish language, including ability to read, write and speak;
- Awareness of and demonstrated ability to deliver highly culturally competent Family Mediation Services.
- Computer software, including word processing, spreadsheet and database programs.

#### SUPERIOR COURT OF CALIFORNIA COUNTY OF IMPERIAL

# FAMILY COURT MEDIATOR

# <u>BENEFITS</u> (Full Time Employment)

#### **Retirement:**

Contributory system under County Retirement Act 1937.

#### Medical/ Dental/Vision

Health insurance coverage. (four plan option available)
Dental/vision insurance coverage.

#### **Holidays & Time off:**

Each permanently appointed court employee receives thirteen (13) paid holidays.

#### Vacation leave is accrued at the following rate:

Two (2) weeks.

#### Sick Leave:

Twelve (12) days for the first five (5) years.

#### Other benefits include:

Basic life insurance coverage of \$20,000 Employee Assistance Program (Horizon Health) Voluntary 457 deferred compensation program Flex 125 plan State Disability Insurance (employee paid)

#### **APPLICATION**

A <u>Superior Court</u> application and supplemental questionnaire <u>must</u> be completed in order to be considered for employment. Resumes may be included but will not be accepted in lieu of the application form. A complete job description and application form are available online at <u>www.imperial.courts.ca.gov</u> or by calling (760) 482-4827. Faxed applications are not accepted.

Please submit complete application and supplemental questionnaire to:

Imperial County Superior Court Attn: Human Resources 939 Main Street El Centro, CA 92243

Deadline: Open until filled Priority will be given to applications received by February 28, 2007.

# **SELECTION**

The selection process consist of an initial review of application documents to ensure that minimum qualifications have been met. All applicants meeting the minimum qualifications are not guaranteed advancement to interview phase of the examination . In order to establish a pool of the most qualified candidates, subsequent screening may conducted on submitted application materials. Top ranked candidates will be invited to participate in an oral interview. All applicants will receive written notification of their status in this recruitment . The Court is an Equal Employment Opportunity Employer. Please contact Human Resources if you require special accommodation.

### MINIMUM QUALIFICATIONS

#### **Education and Experience:**

Graduation from an accredited institution with a Master's degree in psychology, social work, marriage, family and child counseling or other behavioral science substantially related to marriage and family interpersonal relationships, and at least two years experience in counseling or psychotherapy, preferably in family, marital and child counseling.

### License and other requirements:

Possession of a valid California license in Clinical Social Work, Marriage and Family Therapy or Clinical Psychology is desired but not required.

Valid California class C driver's license.

# **Supplemental Questionnaire**

All candidates are required to complete and submit responses to the supplemental questions listed below with the employment application package. Failure to do so will result in an automatic disqualification. Please limit responses to one 8 1/2 x 11 piece of paper question. Responses may be handwritten or typed. Please put your name on the left hand corner each page submitted. Initial evaluation of your qualifications for this position will be determined by your responses to these questions and the information you provided on the application form.

- 1. Describe the possible changes to families, and in particular children, that might be experienced in the conflict connected to a contested divorce.
- 2. Please give an example, based upon your experience as a family counselor, whereby you were able to resolve an internal family conflict.
- 3. What would be the purpose and concerns of interviewing children in a family mediation scenario? How would you undertake this interview process?